



## **POLICY & PROCEDURES REVIEW COMMITTEE MEETING MINUTES**

**for**

**June 28, 2006, 3:00 – 4:00 P.M.  
5<sup>th</sup> Floor Large Conference Room  
City Hall**

### **1. Roll Call**

Present: Jack Brewer, Jim Ward, Bob Garcia

Absent:

Staff: Dr. Pedro Payne, Exec. Dir.; Phoebe Sherron, Sr. Office Specialist

### **2. Approval of July 2005 Minutes**

MOTION: Adopt Approve July '05 Minutes

M/S/C: Ward / Garcia / Carried

### **3. Public Comment**

This is an opportunity for members of the public to address the Committee on any subject matter that is within the Committee's jurisdiction.

### **4. Committee Member Comments**

### **5. Code of Ethics**

Discuss adoption of the City's Code of Ethics.

MOTION: Adopt City's Code of Ethics

M/S/C: Ward / Garcia / Carried

### **6. RPD Policies & Procedures**

Review and discuss the Policies and Procedures of the Riverside Police Department.

A) Review RPD's proposed revisions of

1) Policy 4.39

MOTION: Approve policy revisions as proposed by RPD

M/S/C: Garcia / Ward / Carried

2) Policy 5.20

MOTION: Approve policy revisions as proposed by RPD

M/S/C: Garcia / Ward / Carried

B) Recommendation for revision of Policy 5.3

MOTION: Approve policy recommendation

M/S/C: Ward / Garcia / Carried

C) Policy recommendation to require officers, when requested, to give their name and ID number.  
Committee asked that a memo to RPD be drafted regarding their concerns.

**7. CPRC Policies, Procedures, & By-Laws**

Review and discuss the Policies, Procedures, & By-Laws of the Community Police Review Commission.

A) Amend By-Laws Article VII, Section 4 to include annual election of CPRC officers;

MOTION: Approve amendment to By-Laws Article VII, Section 4

M/S/C: Ward / Garcia / Carried

B) Amend By-Laws to include the City's Code of Ethics.

MOTION: Approve amendment to By-Laws to include the City's Code of Ethics

M/S/C: Ward / Garcia / Carried

**8. Items for Future Committee Consideration**

There were no items requested for future consideration.

**9. Adjournment**

Respectfully submitted,

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Phoebe Sherron  
Sr. Office Specialist